International Christian University Library Social Media Policy

The International Christian University ("ICU") Library ("the Library") has established the following policy for the official social media accounts it operates ("Official Accounts").

1. Official Accounts

Service	Account	URL	Content
X	ICU 図書館 (@ICU_Lib)	https://x.com/ICU_Lib	Library services, events, and other announcements
Instagram	ICU Library (@iculibrary)	https://www.instagram.com/iculibrary/	The Library's history, architecture, collections, and events
YouTube	ICU Library Channel	https://www.youtube.com/@iculibrary	Videos introducing Library services and helping users make the most of the Library

2. Role of the Official Accounts

The Official Accounts supplement the Library's official channels. Official announcements are posted in News on the Library website (https://www-lib-en.info.icu.ac.jp/).

3. Following and Reposting

As a general rule, the Library does not follow, repost, or share content from other accounts. However, it may follow the accounts of ICU and related institutions, and repost information from other libraries or news media.

4. Comments, Replies, and Messages

As a general rule, the Library does not respond individually to comments, replies, mentions, or direct messages sent to the Official Accounts.

5. Inquiries

For individual inquiries, please use the inquiry form on the Library website (https://www-lib-en.info.icu.ac.jp/), under About the ICU Library > Access / Contact > Inquiry Form.

6. Hiding or Removing Content

The Library may, without notice, hide or remove all or part of any comment or other content that it determines falls under any of the following, and may block the account responsible:

- Content that violates laws or regulations
- Content contrary to public order or morals
- Content that encourages criminal activity
- Content that defames any individual, company, or organization, or damages their reputation or credibility
- Content that infringes privacy, including the disclosure of personal information without consent
- Content that infringes the copyright, portrait rights, or other intellectual property rights of ICU or third parties
- Commercial content, including advertising, promotion, and solicitation
- False or materially inaccurate content
- Content unrelated to the post
- Any other content the Library deems inappropriate

7. Copyright

Copyright and other rights in the text, images, videos, and other content posted by the Library on the Official Accounts belong to ICU or to the third parties holding those rights. Except as permitted under applicable copyright law, please do not reproduce or modify this content without permission. When quoting, please cite the source. Content may be shared using features provided by each service, such as reposting, sharing, and embedding, within the scope of that service's terms.

8. Disclaimer

- While the Library makes every effort to ensure the accuracy of the information it posts, it does not guarantee its accuracy.

- ICU accepts no responsibility for comments, images, videos, or other content posted by users.
- ICU accepts no responsibility for any damage arising from the use of, or inability to use, the Official Accounts.
- ICU accepts no responsibility for any disputes between users, or between users and third parties, in connection with the Official Accounts.

9. Terms of Each Service

Matters not covered by this policy are governed by the terms of each service.

Service	Terms
X	Terms of Service (https://x.com/en/tos)
Instagram	Terms of Use (https://help.instagram.com/1354215538677785/?cms_id=1354215538677785)
YouTube	Terms of Service (https://www.youtube.com/t/terms?hl=en&override_hl=1)

10. Suspension or Closure of Accounts

The Library may suspend or close any Official Account without notice if continued operation becomes difficult.

11. Changes to This Policy

This policy may be changed without notice. Any revised policy takes effect when it is posted on this page.

Contact

International Christian University Library

- Tel: +81-422-33-3306
- Email: library@icu.ac.jp
- Hours: Monday–Friday, 9:00–16:30 (Japan time)

Established: September 30, 2026. This policy replaces the Library's previous policies for X, Instagram, and YouTube. In the event of any discrepancy between the Japanese and English versions, the Japanese version prevails.