

Instagram Account Management Policy

The Instagram account management policy of the International Christian University Center for Teaching and Learning is as follows.

The Instagram account for International Christian University Center for Teaching and Learning (account name: ICU Center for Teaching and Learning (@icu_ctl)) is used to post notices from the Center and to provide useful information to faculty and students.

1. **Following:** In principle, the Center for Teaching and Learning will not follow other users' accounts. However, we may follow accounts of ICU and other related institutions as necessary.
2. **Comments and Direct Messages (DMs):** We will not individually respond to comments on our posts or direct messages (DMs) sent to this account. Please note that if comments or DMs are deemed inappropriate by the account administrator, we may block accounts or take other measures without prior notice.
3. **Individual Inquiries:** Individual inquiries regarding the Center should be addressed to our official email address: ctl@icu.ac.jp.
4. **Account Deactivation:** If it becomes difficult to provide information while managing this account, the account will be deactivated.
5. **Copyright, etc.:** All rights concerning this account, including copyright and other intellectual property rights, belong to International Christian University Center for Teaching and Learning. Unauthorized copying or reproduction constitutes a violation of copyright. When citing, please explicitly state the source using an appropriate method.
6. **Disclaimers**
 - While we have taken care to ensure the information provided is accurate, the information on this account is intended to be supplementary. For official information, please see the International Christian University website (<https://www.icu.ac.jp/en/>) or the International Christian University Center for Teaching and Learning website (<https://office.icu.ac.jp/ctl/en/>).
 - Neither the Center nor ICU will assume any responsibility for losses incurred by users as a result of using or not being able to use this Instagram page.
 - Neither the Center nor ICU will assume any responsibility for comments posted by users to this Instagram page.

- Neither the Center nor ICU will assume any responsibility in cases where disputes arise in relation to this Instagram page between users or between a user and a third party.
- Matters not stipulated in this policy shall be governed by Instagram's Terms of Use (<https://www.instagram.com/legal/terms/>).
- We may change this policy as necessary without prior notice.