

# International Christian University, Graduate School

## Procedure for Payment of Application Fee by Credit Card

24 hours a day, you can pay anytime! Easy, Convenient and Simple!

You can make a payment with your Credit Card [VISA,Master,JCB,American Express]



\*Please refer to the Admissions Handbook to check application period.

Web Application - Credit Card Transaction

Access the site below with your PC

<https://e-shiharai.net/ecard/>

Click "Examination Fee"



You can access from our website!

※Those who have not completed the Online Registration cannot pay the application fee.

**1. Top Page**

Click "Examination Fee."

**2. Terms of Use and Personal Information Management**

Please read the Terms of use and Personal Information Management.

Click "Agree" button located in the lower part of this page if you agree with these terms.

Click "Not agree" button located in lower part of this page if you do not agree with these terms.

\*If you clicked "not agree", it is considered that you refused the use of the service itself. You can not use this service.

**3. School Information**

Choose "International Christian University(Graduate School)", read the description carefully and click "Next".

**4. Category Selection**

Choose First to Forth Selection and add to basket.

**5. Check your Basket**

Check the contents and if it is OK, click "Payment".

**6. Basic Information**

Input the applicant's basic information. Choose your credit card and click "Next".

**7. Credit Card Information**

Input Credit Card Number (15 or 16-digits) and Expiration date.

**8. Payment Application Result**

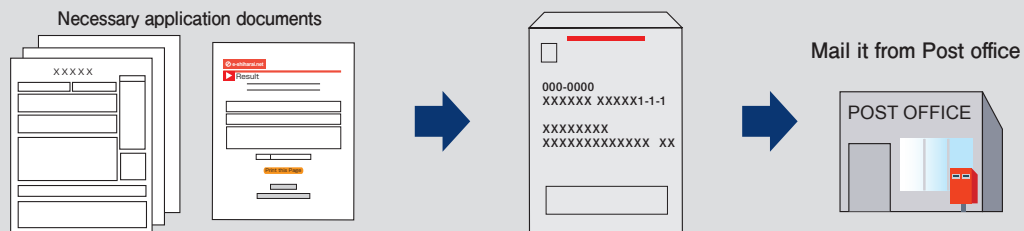
All of your payment application information is displayed. Check and click "Confirm".

**9. Credit Card Payment Completed**

Click "Print this page" button and print out "Result" page.

Application

Send the printed "Payment Complete" page with the other necessary application documents.



**[NOTICE/FAQ]**

- During application periods mentioned in the Admissions Handbook, you can make a payment anytime. Please confirm from Admissions Handbook and complete payment in time for the application period.
- On the last date of the application period, please finish card settlement procedure by 5:00pm Japan time.
- Please directly contact the credit card company if your card is not accepted.
- It is possible to use a card which carries a name different from that of the applicant. However, please make sure that information on the basic information page is the applicant's one.
- If you did not print out "Result" page, you can check it later on Application Result page. Please enter "Receipt Number" and "Birth Date" to redisplay.
- Please note that it is not refundable once you have made a payment of the application fee.

For questions or problems not mentioned here, please contact :

**E-Service Support Center Tel : +81-3-3267-6663 (24 hours everyday)**